MEMORANDUM

To: Ted Smith, Chair of TARC Board of Directors

From: Ozzy Gibson, Executive Director

Date: June 26, 2024

Re: Resolution 2024-24 Sole Source Trapeze Map Data Upgrade

In 1997, Trapeze Software products were first implemented to support the needs of TARC's fixed-route and paratransit to assist in the back-office software applications such as route planning, trip scheduling, vehicle locator, dispatching, interactive operator application, and mapping to name a few. This resolution is a request to update and upgrade the mapping data used by TARC for fixed route, paratransit, and intelligent transit systems, which was last updated in January 2012. The upgrade will provide accuracy of the service area and visibility on the overall trip data.

This map data configuration is proprietary to Trapeze and may only be procured from Trapeze, which means a sole source method of procurement is necessary. No other map data format will work with their software.

As per internal control rules, this request is needed because annual spending with Trapeze has already exceeded $315,000.00.

The expected cost for the purchase, installation, and implementation of this map data upgrade is expected not to exceed $33,000.00 including a 10% contingency due to the aging system and unforeseen system requirements. The price was deemed fair and reasonable based on other modules that have been upgraded.

At this time, we respectfully request the Board of Directors to authorize the Executive Director to enter into a one-time sole source purchasing agreement with Trapeze Software Group, Inc with a not-to-exceed amount of $33,000.00.

Please call me at 561-5100 if you have any questions. Thank you.

RESOLUTION 2024-24
Sole Source Trapeze Map Data Upgrade

A Resolution authorizing the Executive Director to enter into a one-time sole source purchasing agreement with Trapeze Software Group, Inc.:

WHEREAS, TARC seeks Trapeze Software Group to provide and assist TARC with upgrading its map data software system needs; and,

WHEREAS, a sole source, quote request for pricing proposal was requested on May 24, 2024.

WHEREAS, TARC received a proposal from Trapeze and were deemed responsive,

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized to enter into a one-time sole source purchasing agreement with Trapeze Software Group, Inc for a not-to-exceed amount of $33,000.00.

ADOPTED THIS 26th DAY OF June 2024

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Ted Smith, Chair of the Board of Directors