MEMORANDUM

To: TARC Board of Directors

From: Ozzy Gibson, Executive Director

Date: August 28, 2024

Re: Resolution 2024 – 30 Purchase of Support Vehicles (#20241888)

TARC currently has twenty-seven support vehicles in use for transportation monitoring and administrative use. This number does not include vehicles used for fleet and facilities maintenance. Of those twenty-seven support vehicles, eleven (11) have been identified for replacement. Each of the vehicles has exceeded TARC's useful life benchmark. For automobiles and trucks, that benchmark is eight years of service. Additionally, the Maintenance Department has identified a 2003 pick-up truck for replacement.

TARC currently has $425K budgeted to replace these vehicles through FY2022 and FY2023 multi-source formula grants (KY-2023-010 and KY-2024-009). Of that amount, the total local match from the Mass Transit Trust Fund will not exceed $85K.

Based upon input from the Transportation and Maintenance departments, the most appropriate and flexible mix of vehicles that can be purchased with available funds is one (1) four-wheel drive Ford F250 with a 1,500lb lift gate, four (4) mid-size SUVs, and six (6) full-size SUVs.

TARC is utilizing a Commonwealth of Kentucky Master Agreement (MA 758) that can procure these vehicles with the available funds. The Commonwealth has established Master Agreements with numerous vendors and requires quotes to be solicited for specific models at the time of purchase. The Procurement Department conducted an independent cost estimate and discovered pricing of base vehicles ranges from $32K to $52K depending on model and available of options.

The Resolution seeks approval for the Board of Directors to authorize the Executive Director to negotiate and to purchase eleven (11) vehicles for a not-to-exceed amount of $425K from the vendor or combination of vendors that provide the lowest price by model under the Commonwealth of Kentucky (MA 758) vehicle contract.

RESOLUTION 2024-30
PURCHASE OF SUPPORT VEHICLES

A Resolution authorizing the Executive Director to purchase eleven (11) new vehicles under one or more Commonwealth of Kentucky Master Agreement (MA 758) contracts to replace support vehicles that have exceeded its useful life at a total cost not-to-exceed $425K.

WHEREAS, TARC has a need for replacement support vehicles for the Transportation Department and the Administrative vehicle pool as well as a replacement utility support maintenance pick-up truck; and

WHEREAS, of the twenty-seven non-revenue vehicles in TARC's Transportation and Administrative fleet, eleven (11) have been identified for replacement, and each vehicle has exceeded its useful life benchmark; and

WHEREAS, TARC has the use of existing Commonwealth of Kentucky Master Agreements (MA 758) with local dealerships for the procurement of vehicles; and

WHEREAS, TARC has set aside funds from its Section 5307 and Section 5339 formula grants to purchase new support vehicles; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized to purchase up to eleven (11) support vehicles for a not-to-exceed amount of $425K from the vendor or combination of vendors that provide the lowest pricing by model and specification under Commonwealth of Kentucky Master Agreement (MA 758) vehicle contracts.

ADOPTED THIS 28th DAY OF AUGUST 2024

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Ted Smith, Chair of the TARC Board of Directors