Transit Authority of River City

# MEMORANDUM

**To:** TARC Board of Directors

**From:** Ozzy Gibson, Executive Director

**Date:** December 18, 2024

**Re:** Resolution 2020-37 Amendment No. 2 Contract 2822 TransTrack Annual Support

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In September 2020, Resolution 2020-37, TARC Board of Directors granted authorization for the Interim Co-Executive Directors to enter into a contract with TransTrack Systems, Inc. to provide Business Analytics and NTD Reporting System for an initial term of three (3) years with an option of two (2) one-year extensions. It included all license fees, installation, training and associated costs as well as first year maintenance. At that time, TARC was using the Trapeze product APC Gateway and Plan to hold, maintain, and report on NTD ridership and passenger count data. As Automated Passenger Counters (APC) began to be installed on the TARC Fleet, the Trapeze product could not process the APC data as efficiently, and thus, a decision was made to move to the TransTrack product.

In August 2022, the Board of Directors authorized the Executive Director to amend the contract to transition from Trapeze APC Gateway and Plan to the TransTrack equivalent tools that would be able to handle the ridership data as well as any upgrades more efficiently (Amendment No. 1 to Contract 2822 for TransTrack Annual Support). The transition was due to a realignment of the two companies that had become subsidiaries of the same holding company.

Although the Amendment was approved and TransTrack immediately took over the duties that Trapeze had been handling, TARC and Trapeze were working on the remaining billing discrepancies. After TransTrack took over the service and billing on July 1, 2024 for $22K billed in quarterly increments for the term of July 1, 2024 – June 30, 2025 for Business Analytics and NTD Reporting System, the value of the agreement increased an additional $23K. The current contract annual not to exceed amount is $110K for FY2025, which requires Board approval.

This Resolution seeks authorization from the Board of Directors for the Executive Director to increase the total not to exceed amount for maintenance and support for TransTrack to $109K for fiscal year 2025.

Please call me at 561-5100 if you have any questions. Thank you.

Transit Authority of River City

# RESOLUTION 2020-37
# AMENDMENT NO. 2 CONTRACT 2822 TRANSTRACK ANNUAL SUPPORT

A Resolution authorizing the Executive Director to increase the total amount for maintenance and support for TransTrack Business Analytics and NTD reporting solution from $88K to $110K for the fiscal year of 2025.

**WHEREAS,** in August of 2020 the TARC Board of Directors authorized the Executive Director to negotiate and enter into an agreement with TransTrack Systems, Inc. for a Business Analytics and NTD reporting solution (contract No. 2822); and

**WHEREAS,** in August of 2022 the TARC Board of Directors authorized the Executive Director to amend contract No. 2822 and to transition the ridership and passenger count data to TransTrack for analysis and NTD reporting; and

**WHEREAS,** TARC and TransTrack amended the contract for ridership and passenger count data and will honor the annual cost for FY2025 of $22K as agreed to in August of 2022;

**WHEREAS,** in July of 2024 TARC received a new billing estimate that increased the contract value an additional $23K, a result of a quarterly billing of $27.3K, which increase the total not to exceed amount from $87.6K to $110K for FY 2025; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized to increase the total amount for maintenance and support for TransTrack from $87.6K to $109K total for the fiscal year of 2025.

**ADOPTED THIS 18th DAY OF DECEMBER 2024**

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**Ted Smith, Chair of the TARC Board of Directors**