Transit Authority of River City

MEMORANDUM

To: TARC Board of Directors

From: Ozzy Gibson, Executive Director

Date: June 25, 2025

Re: Resolution 2025 – 23 Microsoft Volume Licensing Piggyback Procurement 20251946 Commonwealth of KY #MA-758-2100000970

TARC's IT Department utilizes Microsoft (MS) Windows-based servers and desktops to support our business needs. The licensing that is needed will be a blend of on-premise and cloud-based as we move to Office 365 along with Exchange, Share Point, and One Drive. Microsoft products are covered through their Volume Licensing Subscription Advantage program and purchased through an authorized Channel Reseller. Because of the unique nature of Microsoft licensing, TARC is allowed to utilize capital grant funding for these fees.

TARC has historically piggybacked and procured all of its Microsoft Software licensing via an Enterprise Agreement executed by the Commonwealth of Kentucky. Insight Public Sector currently holds Kentucky Master Agreement #MA-758-2100000970. These licenses cover all of our Microsoft server and client products.

The Procurement Department conducted a pricing analysis based on the previous year's spend and deemed $414.000 for a three (3) licensing agreement price is fair and reasonable.

These Microsoft Enterprise Agreements are for a duration of three years, but are payable annually. Each year we have an opportunity to "true up" licenses that we may have need to add throughout the year.

This Resolution seeks approval for the Board of Directors to authorize the Executive Director to enter into a three-year agreement with Insight Public Sector to continue the usage of Microsoft Licensing at the not-to-exceed amount of $414,000.

Please call me at 502-561-5100 if you have any questions. Thank you.

Transit Authority of River City

Resolution 2025-23 Microsoft Volume Licensing Piggyback Procurement 20251946 Commonwealth of KY #MA-758-2100000970

A Resolution authorizing the Executive Director to negotiate and enter into a three (3) year agreement with Insight Public Sector to continue the use of Microsoft Licensing to support TARC's business needs at a cost not to exceed $414,000.

WHEREAS, Transit Authority of River City (TARC) seeks to continue using Microsoft software licensing; and

WHEREAS, TARC initiated a piggyback procurement for Microsoft Licensing through the Commonwealth of Kentucky's Master Agreement #MA-758-2100000970 authorized Channel Reseller, Insight Public Sector; and

WHEREAS, the Procurement Department conducted a pricing analysis and deemed Commonwealth of Kentucky #MA-758-2100000970 Insight Public Sector pricing is fair and reasonable;

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized to enter into a three (3) year agreement with Insight Public Sector based upon the not to exceed amount of $414,000.

Adopted this 25th day of June 2025

Ted Smith, Chair, Board of Directors