Transit Authority of River City

# MEMORANDUM

**To:** TARC Board of Directors

**From:** Ozzy Gibson, Executive Director

**Date:** February 26, 2025

**Re:** Resolution 2025 – 3 Updating Financial Management Oversight (FMO) Policy

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In 2018, the Federal Transit Administration undertook a Financial Management Oversight (FMO) Review at TARC. The FMO is within FTA's purview and did not arise from a prior finding or documented issue. The FMO can be undertaken after a particular project, or to follow up on a finding, to explore an issue from an FTA Comprehensive Review or "triennial" review, or agencies may be selected at random. In November 2020, FTA requested a follow up from the 2018 process; this FMO review concluded in September 2021.

As part of the review, the FMO found that TARC's Financial Management Policy needed to be amended to clarify job titles and responsibilities. Accordingly, TARC amended the policy to make clarifications of job titles and responsibilities. TARC continues to review this policy annually to ensure job titles and responsibilities accurately reflect TARC's business processes and organizational structure especially those of the Chief Financial & Administrative Officer and the Director of Finance. This draft policy along with a redline version, highlighting such revisions, is attached for your review.

This resolution requests the Board adopt the changes made to this Financial Management Policy via resolution so that TARC's business practices are accurately referenced and so that TARC remains compliant with the recommendation from the FMO review.

Please call me at 561-5100 if you have any questions. Thank you.

Transit Authority of River City

# RESOLUTION 2025-3
# UPDATING FINANCIAL MANAGEMENT OVERSIGHT (FMO) POLICY

This resolution requests the Board adopt the changes made to this Financial Management Policy via resolution so that TARC's business practices are accurately referenced and so that TARC remains compliant with the recommendation from the FMO review.

**WHEREAS,** a follow up FMO was conducted beginning January 2021; and

**WHEREAS,** the FMO was completed in September 2021; and

**WHEREAS,** TARC reviews the Financial Management Policy annually to clarify job titles and responsibilities and update business processes to reflect current practices; and

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Transit Authority of River City that:

The updated Financial Management Policy is hereby adopted to make clarifications as recommended by the FMO and to reflect current business practices.

**ADOPTED THIS 26th DAY OF FEBRUARY 2025**

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**Ted Smith, Chair of the TARC Board of Directors**