Transit Authority of River City

MEMORANDUM

To: TARC Board of Directors

From: Ozzy Gibson, Executive Director

Date: April 23, 2025

Re: Resolution 2025-7 Amendment 4 to Management Consulting Professional Services - IDIQ (#20211728-A)

In November 2021, Resolution 2021-43 authorized the Executive Director to enter into an agreement with TransPro for Management Consulting Professional Services under an Indefinite Delivery Indefinite Quantity (IDIQ) services contract. The purpose of the services is for TARC to receive operational consulting support to move the agency forward to better serve the community and riders as a whole.

This Resolution is for a sole source procurement to continue the services that TransPro has already commenced and to see such tasks through to their completion, such as, executive recruitment with an immediate need to assist in the search for a new Director of Transportation, assessment and review of maintenance department, and other business support needs in the amount of $140,000, a new total not to exceed amount of $717,379. TARC believes in its best interest to proceed with this sole source procurement as TransPro is knowledgeable and familiar with TARC's operations, has already commenced working on such tasks, and further delay would compromise these time-sensitive tasks from being completed.

Furthermore, this sole source shall be for thirteen (13) months with a new contract expiration date of December 31, 2025.

This Resolution seeks approval for the Board of Directors to authorize the Executive Director to amend the contract with TransPro to add this additional work.

Please call me at 561-5100 if you have any questions. Thank you.

Transit Authority of River City

RESOLUTION 2025-7
MANAGEMENT CONSULTING PROFESSIONAL SERVICES AMENDMENT 4

A Resolution authorizing the Executive Director to amend the TransPro contract for Management Consulting Professional Services for an amount of $140,000.

WHEREAS, TARC seeks sole source procurement for management consulting professional services to provide and assist TARC with business and operational support; and

WHEREAS, TARC has an immediate need for assistance to conduct a search for a Director of Transportation; and

WHEREAS, TARC desires to get an assessment and review of maintenance department and other business support needs; and

WHEREAS TARC conducted an independent cost estimate and a pricing analysis and deemed the tasks price is fair and reasonable; and

WHEREAS, this contract shall be extended for an additional thirteen (13) months with a new contract expiration date of December 31, 2025; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized to continue its contract with TransPro for the sole procurement services set forth herein at a cost not to exceed $140,000 for the term of the contract through December 31, 2025.

ADOPTED THIS 23TH DAY OF APRIL 2025

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Abbie Gilbert, Vice- Chair of the TARC Board of Directors