Transit Authority of River City

MEMORANDUM

To: TARC Board of Directors

From: Ozzy Gibson, Executive Director

Date: March 26, 2025

Re: Resolution 2025 – 8 Sole Source (20251924) Trapeze Software Maintenance and Support

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TARC in its annual budget plan values funding so as to keep its technology in a state of good repair and to have the most updated support and maintenance for its systems. This includes Trapeze software support and maintenance that have been upgraded and expanded on several occasions. The offerings and agreements over the years have included software license agreements, software maintenance agreements, and/or enhancements for the following system products:

- Trapeze PASS Paratransit scheduling and reservations software
- Trapeze COM Customer feedback and management software
- Trapeze FX Fixed-Route advanced planning and scheduling software
- Trapeze OPS operations and workforce management software
- Trapeze INFO IVR Integrated Voice Response for schedule information software
- Trapeze INFO Agent Client Info System

With the current implementation of the new ITS system with Avail Technology, we expect to continue to use Trapeze Software and its systems for Fiscal Years 2026 and 2027. An independent cost estimate and pricing analysis was conducted by the Procurement Department. A formal quote was acquired from Trapeze for support and maintenance for years FY26 and FY27 with a not to exceed amount of $940,000, and these funds will be budgeted as part of the IT Annual Software Maintenance. A sole source procurement (20251924) was initiated and advertised in TARC's website with the intent to award to Trapeze.

TARC is also working with Trapeze on a project to change several timekeeping/payroll configurations to align with our business requirements for Spread and Holiday OT Pay. That project has a formal quote of $69,500.

The attached Resolution seeks Board approval to authorize the Executive Director to negotiate and enter into an agreement with Trapeze Software Group, Inc for a total not-to exceed amount of $1,009,500.

Please call me at 502-561-5100 if you have any questions. Thank you.

Transit Authority of River City

Resolution 2025-8 Trapeze Software Maintenance and Support

A Resolution authorizing the Executive Director to negotiate and enter into a two-year agreement with Trapeze Software Group, Inc for software system support and maintenance for all of their products that TARC currently uses with a not-to-exceed amount of $1,009,500.

WHEREAS, Transit Authority of River City (TARC) seeks software system support and maintenance on its existing Trapeze products; and

WHEREAS, TARC initiated a sole source procurement and pricing analysis for Trapeze software system support and maintenance; and

WHEREAS, TARC received quotes from Trapeze for each of their products that were deemed fair and reasonable; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized to negotiate and enter into a two-year agreement with Trapeze based upon proposed costs for a not-to exceed amount of $1,009,500.

Adopted this 26th day of March 2025

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Ted Smith, Chair, Board of Directors