Transit Authority of River City

MEMORANDUM

To: TARC Board of Directors

From: Ozzy Gibson, Executive Director

Date: July 23, 2025

Re: Resolution 2025-31 BUS ELECTRICAL COMPONENTS AND RELATED SUPPLIES (ITB 20251912)

In June 2025, the Procurement Department issued an Invitation to Bid (ITB) 20251912 for Bus Electrical Components and Related Supplies that included fifty-one (51) inventory parts. On June 25, 2025, TARC received four (4) proposals from the following qualified vendors: Kirk's Automotive, MCI Service Parts, Muncie Transit Supply, and Neopart Transit LLC. The Procurement Department conducted an independent cost estimate and found that the lowest pricing for these vendors was less than the estimated annual independent cost estimate.

The solicitation intent is to award the contract to the lowest bidder(s). All bids complied with FTA regulations and TARC Procurement Policy and were deemed responsive and responsible.

The Procurement Department proposes a multi-vendor award contract to Kirks's Automotive, MCI Service Parts, Muncie Transit Supply, and Neopart Transit LLC. All companies lowest bid price was determined to be the most favorable to TARC. The award is for a term of two (2) years with a not-to-exceed amount of $183,214.

This Resolution seeks approval for the Board of Directors to authorize the Executive Director to negotiate and enter into a contract with Kirks's Automotive, MCI Service Parts, Muncie Transit Supply, and Neopart Transit, LLC for Electrical Components and Related Supplies for a term of two (2) years with a not-to-exceed amount of $183,214.

Please call me at 561-5100 if you have any questions. Thank you.

Transit Authority of River City

RESOLUTION 2025-31
BUS ELECTRICAL COMPONENTS AND RELATED SUPPLIES

A Resolution authorizing the Executive Director to negotiate and enter into a contract with Kirks's Automotive, MCI Service Parts, Muncie Transit Supply, and Neopart Transit LLC for a two (2) year contract at a cost not-to-exceed $183,214.

WHEREAS, four (4) responsive proposals, Kirks's Automotive, MCI Service Parts, Muncie Transit Supply, and Neopart Transit LLC, were received for Bus Electrical Components; and

WHEREAS, TARC seeks a multi-vendor award to support the Maintenance Department of their need for Bus Electrical Components; and

WHEREAS, the Procurement Department conducted and independent cost estimate and price analysis and determined the lowest bid price to be fair and reasonable; and

WHEREAS, staff recommends an award to all four (4) vendors based on lowest bid price and best value solution for TARC; and

WHEREAS, the total contract shall not exceed $183,214 for the term life; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized to negotiate and enter into a two (2) year contract with Kirks's Automotive, MCI Service Parts, Muncie Transit Supply, and Neopart Transit LLC with a not-to-exceed amount of $183,214.

ADOPTED THIS 23rd DAY OF JULY 2025

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Ted Smith, Chair of the TARC Board of Directors