Transit Authority of River City

MEMORANDUM

To: TARC Board of Directors

From: Ozzy Gibson, Executive Director

Date: August 26, 2025

Re: Resolution 2025-35 Professional Service Agreement #20241897

In November of 2024, TARC entered into a one-year agreement with Dan Franklin to be a Senior Advisor of Operations (no. 20241897). On August 12, 1998, Dan started at TARC as the Director of Safety and was then promoted to Director of Transportation on August 29, 2005. He retired in 2018 after 20 years of service. Due to his wealth of knowledge and history, we sought his guidance to help steer TARC and the Transportation Department in a more effective direction. While serving as the Senior Advisor, we asked him to step into the Interim Director of Transportation role due to the position being vacant (Amendment no. 1 to Agreement no. 20241897). The Director of Transportation position remains open and, as a result, while TARC continues looking into filling the position, we ask for Board approval to enter into an amendment to the original contract no. 20241897 to amend the duration and the not to exceed amount of such contract.

Since Dan has been at TARC, TARC has made 100% pull out daily and there has been a drastic drop in missed miles as seen in monthly Board meetings. On time performance continues to improve and be in line with peer agencies. He has streamed line processes and worked with the team to be more efficient. He continues to work with the team on training, coaching, looking at routes to improve on time performance and working toward our organizational goals for this coming year. TARC would like to amend the current agreement with an additional $70,000 with a new annual not to exceed amount of $170,000 for a one-year term with the option to exercise two (2) one (1) year extensions through a properly executed amendment.

This Resolution seeks approval for the Board of Directors to authorize the Executive Director to amend contract no. 20241897 with Dan Franklin to be a one-year contract with the option of two (2) additional one (1) year extensions for an annual not to exceed amount of $170,000. This would cover full time projects or special projects based upon the scope and hourly amounts agreed to by both parties as he continues to assist TARC.

Please call me at (502) 561-5100 if you have any questions. Thank you.

Transit Authority of River City

RESOLUTION 2025-35
PROFESSIONAL SERVICE

A Resolution authorizing the Executive Director to amend the current contract with Dan Franklin for Senior Advisor to an annual not to exceed amount of $170,000.

WHEREAS, TARC seeks his professional services and knowledge on different levels and scopes;

WHEREAS, Dan Franklin is currently serving as the Interim Director of Transportation until the position is filled; and

WHEREAS, the original not to exceed amount of contract no. 20241897 has been exceeded;

WHEREAS, it is in the best interest of TARC to amend his current contract and enter into a one-year agreement with the option of two (2) one (1) year extensions for a new annual not to exceed amount of $170,000; and

WHEREAS, Dan Franklin continues to make improvements and assist TARC as seen in the monthly reports to the Board; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Directors of the Transit Authority of River City that:

The Executive Director is hereby authorized to amend the current contract with Dan Franklin and enter into a one-year contract with the option of two (2) one (1) year extension for an annual not to exceed amount of $170,000 for professional services.

ADOPTED THIS 26TH DAY OF AUGUST 2025

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Abbie Gilbert, Chair of the TARC Board of Directors